

Project Number:

Project Name:

Requestor:

				Score
System Impacts	Impact on Data Quality	<i>We want high quality data to be easily accessible from our system. Data quality considerations include deduplication of records, completeness of data, accuracy of information, etc.</i>	5 =Improves data quality 3 =Neutral to data quality 1 =Risks data quality	
Resource Effectiveness	User Experience	<i>A system that is simple for end users to use is desired, making training for new staff easier, reducing the cost and lead time to onboard users and make them effective(understanding that all changes have a user impact)</i>	5 =Proposal improves user experience 3 =Proposal is neutral to user experience 1 =Proposal degrades user experience	
Resource Effectiveness	State System Administrator Operational Impact (post-implementation)	<i>System Administrator operational resources are limited. Projects that result in reduced operational support demand are preferred.</i>	5 =Proposal decreases SSA operational demand 3 =Proposal is neutral regarding SSA operational demand 1 =Proposal increases SSA operational demand	
Resource Effectiveness	Inability to be fulfilled by other agencies	<i>Proposal is something that can only be accomplished via the SSA</i>	5 =Proposal can only be completed by SSA 3 =Portions of proposal can be completed by other agency 1 =Proposal can be completed entirely by other Agency	
Resource Effectiveness	Inability to be delayed	<i>Proposal is something where delays will cause negative impact</i>	5 =Delay to project will cause significant negative impact (e.g. loss of funding or client's ability to access services) 3 =Delay to project will cause moderate negative impact (e.g. back log of data entry, or delay in reporting/evaluation) 1 =Delay to project will cause no or minimal negative impact (e.g. can continue to easily function without affecting services)	

Resource Effectiveness	Duplication of Effort/Workarounds	<i>Many workarounds or duplicate data entry processes exist today. Projects that eliminate this waste saves agency time, effort and resources.</i>	5 =Eliminates workarounds or duplicate work at end user level 3 =Neither eliminates nor creates workarounds and/or duplicate work 1 = Creates need for workarounds or duplicate work	
Strategic Benefits	Client Experience	<i>Proposals that improve the experience of clients (including issues of equity and human dignity & respect) are preferred to those that degrade their experience.</i>	5 =Improves client experience 3 =Neutral to client experience 1 =Degrades client experience	
Strategic Benefits	System-wide Planning and Performance	<i>Proposals that allow funders to do a better job of planning, or that helps improve performance, and evaluate program effectiveness are preferred.</i>	5 = Enhances ability to plan and evaluate Homeless response system performance, Service Delivery 3 = Neutral to planning, Homeless response system performance, Service Delivery 1 = Harms competitiveness, Service Delivery, Homeless response system performance	
Strategic Benefits	Goal Realization	<i>Proposal supports the program's effectiveness by its inclusion in HMIS</i>	5 = Proposal will be significantly improved by its inclusion in HMIS 3 = Proposal will be moderately improved by its inclusion in HMIS 1 = Proposal will not be improved by its inclusion in HMIS	
Strategic Benefits	Scale of Impact	<i>Projects that provide potential benefit (including learning skills and tools for the future) to a larger group of stakeholders (clients, users, agencies, CoCs, program types etc) are preferred.</i>	5 =Project benefits or potentially can benefit a large percentage of stakeholders 3 =Project benefits or potentially can benefit a median percentage of stakeholders 1 =Project benefits or potentially can benefit a small percentage of stakeholders	
Strategic Benefits	Legal Need/Compliance	<i>Proposals that are meant to satisfy state or federal mandates or guidance are more urgent than optional projects.</i>	5 =Proposal satisfies/relates to an HMIS-Specific mandate or compliance need 3 =Proposal satisfies/relates to a broader mandate or compliance need 1 =Proposal is not related to a mandate or compliance need	
Final Criteria	System Admin Estimated Level of Effort	<i>Capacity of System Admin resources are limited. A project that consumes less resources is preferable.</i>	Non-scored item: Make notation of Person hours in comparison to other projects being ranked *To be assessed by SSA, not requestor	

Total Score
Percentage of Score

0
0.00%