

## THANK YOU FOR VOLUNTEERING FOR THIS YEAR'S PIT COUNT!

WE APPRECIATE YOUR TIME AND ENERGY, AS WELL AS YOUR COMPASSION FOR OUR COMMUNITY'S NEIGHBORS WHO ARE EXPERIENCING HOMELESSNESS.

**We highly recommend reading the survey questions in advance and rehearsing by asking and answering with a partner. If you are unsure what Continuum of Care (CoC) you are in, ask your agency or trainer.**

### KEY TERMS

- **Adult:** Age 25 or older
- **Young Adult:** Age 18-24
- **Child:** 18 and under
- **Don't Know/Refused to Answer (DKR):** Respondent is unsure or refuses to answer a question. Move to the next question.
- **First Respondent:** The person with whom you are conducting the survey (e.g. participant, interviewee).
- **Household:** The people who live with you now or most of the time. This can be a parent + child, spouses or partners, group of youth living together, etc.
- **Household ID:** Household ID is a combination of letters used to link respondents together. The SAME household ID should be used for each member of the group.
- **Sheltered:** Individuals staying in emergency shelters, safe havens, and transitional housing (TH) on the night of the Point in Time count.
- **Unsheltered:** A primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground.

### THINGS TO REMEMBER

- Surveyors come from a place of privilege
- Be respectful of the person, their time, and what might be their private space
- Questions could be re-traumatizing
- Privacy is important, some questions are very sensitive
- Avoid phrases like, "I understand"
- Be conversational
- Get on the same level as the respondent (sitting, standing, kneeling, etc), don't hover over the person
- A respondent does not have to answer any question they don't want to and can end the survey at any point
- Ensure your own safety
- Announce your presence when approaching private spaces (tents, campers, etc)

### SURVEY QUICK TIPS

- Identify number of household members in each age range (18-24, 25+, etc)
- All respondents within one household should be identified by the same Household ID
- Correct Household ID composition → **The CoC you are in - First 3 letters of the First Respondent's First Name - First 3 letters of the First Respondent's Last Name**
  - When Respondents refuse to have their names used for Household ID creations due to easy identification from having names with 3 letters or shorter → **The CoC you are in – AAA-BBB OR The CoC you are in – First Respondent's First Initial – First Respondent's Last Initial**

It is possible to conduct the survey directly through the PIT LIVE portal. However, if you interview households, you will need to track Household ID of the first respondent (i.e. write it down) in order to link the household together.