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| <p>SEPTEMBER</p> <ul style="list-style-type: none"> • New HMIS OY begins • Annual performance review of Lead Agency/System Administrator: Part II - Performance Review – completed by P&PC • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>OCTOBER</p> <ul style="list-style-type: none"> • Annual Community Meeting/ Governing Board Meeting: <ul style="list-style-type: none"> ○ Reviews Lead Agency’s Performance Review Recommendation produce by the P&P Committee • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>NOVEMBER</p> <ul style="list-style-type: none"> • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee |
| <p>DECEMBER</p> <ul style="list-style-type: none"> • Governing Board Meeting: <ul style="list-style-type: none"> ○ Board directs an Elections Work Group to be formed; elections be held in February and become effective at the March Board meeting • Executive Committee: <ul style="list-style-type: none"> ○ Reviews documents on HMIS website to assure up to date • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>JANUARY</p> <ul style="list-style-type: none"> • Governing Board Meeting: <ul style="list-style-type: none"> ○ Update from the Elections Work Group • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>FEBRUARY</p> <ul style="list-style-type: none"> • Governing Board Meeting: <ul style="list-style-type: none"> ○ Holds elections • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee |

*All HMIS Board meetings are held at the Minnesota Department of Human Services (444 LaFayette, St. Paul) and via iTV
Call information: 1-888-742-5095 Code: 610 677 0549*

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| <p>MARCH</p> <ul style="list-style-type: none"> • Governing Board Meeting <ul style="list-style-type: none"> ○ Board directs Policy & Prioritization Committee to work with Lead Agency to create draft Annual Work Plan (Sep – Aug); size of Annual Work Plan should be informed with input from the Finance Committee ○ Board directs Communications Work Group to draft talking points and presentation materials for Annual Board Outreach in April • Policy & Prioritization Committee sends survey to stakeholders seeking feedback on priorities they would like to see reflected in work plan • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>APRIL</p> <ul style="list-style-type: none"> • Governing Board Meeting <ul style="list-style-type: none"> ○ Finance Committee presents initial revenue estimates ○ Policy & Prioritization Committee presents initial Annual Work Plan ○ Board directs Policy & Prioritization Committee and Finance Committee to work together to refine revenue estimates and Annual Work Plan and budget as necessary • Board outreach visits • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>MAY</p> <ul style="list-style-type: none"> • Governing Board Meeting <ul style="list-style-type: none"> ○ Finance Committee presents revised revenue estimates ○ Policy & Prioritization Committee presents revised Annual Work Plan ○ Board directs Policy & Prioritization Committee and Finance Committee to work together to refine revenue estimates and Annual Work Plan and budget as necessary • ICA begins ensuring all revenue that will be accessed during the upcoming OY is secured with contracts or some other form of commitment • Board outreach visits • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee |
| <p>JUNE</p> <ul style="list-style-type: none"> • Governing Board Meeting <ul style="list-style-type: none"> ○ Finance Committee presents final revenue estimates ○ Policy & Prioritization Committee presents final Annual Work Plan ○ Board approves final revenue projects and Annual Work Plan which will form Annual Budget • Communications Work Group sends out message to stakeholders regarding the approved Annual Plan • ICA – Continues securing revenue accessed during upcoming OY • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>JULY</p> <ul style="list-style-type: none"> • Governing Board Meeting <ul style="list-style-type: none"> ○ Board directs an Annual Meeting Work Group to be formed; Annual Meeting to be held in October • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee | <p>AUGUST</p> <ul style="list-style-type: none"> • Annual performance review of Lead Agency/System Administrator: Part I - User satisfaction Survey – completed by P&PC • ICA – All revenue is secured for upcoming OY (Sep – Aug) • First Wednesday of the month: Policy & Prioritization Committee • Second Monday of the month: Governing Board Meeting • Third Wednesday of the month: Implementation Committee • Fourth Wednesday of the month: Executive Committee and Finance Committee |