

# 2018 POINT-IN-TIME AND HOUSING INVENTORY COUNT

## PURPOSE

This quick reference guide describes HMIS reports available for use for the 2018 Point-in-Time and Housing Inventory Count.

Be sure to visit our website for the most complete and up-to-date PIT materials: <http://hmismn.org/point-in-time-count/>.

## REPORTS

### POINT-IN-TIME

REPORT	PROMPTS	INTENDED USER	DESCRIPTION
<b>0630 Sheltered PIT</b>	PIT Date: 1/24/2018 PIT Date + 1 Day: 1/25/2018 Effective Date: 1/25/2018	Users, CoCs / LSAs Sys Admins	Use to monitor data quality for PIT night during review period, this report contains population tables that mirror HDX for HMIS portion of PIT.
<b>MN-Specific Sheltered PIT</b>	PIT Date: 1/24/2018 PIT Date + 1 Day: 1/25/2018 Effective Date: 1/25/2018	Users, CoCs / LSAs Sys Admins	Use to monitor data quality for PIT night during review period for MN-specific data elements only.

### HOUSING INVENTORY COUNT

REPORT	PROMPTS	INTENDED USER	DESCRIPTION
<b>0628 HIC Supplement</b>	PIT Date + 1 Day: 1/25/2018 Effective Date: 1/25/2018	Users Sys Admins	For RRH, PH-S, PSH, and PH programs, shows count of clients in program on PIT night. Also allows for monitoring data quality.  <b>RELEASE EXPECTED late February.</b>
<b>Voucher &amp; Bed Fluidity</b>	Start Date: 10/01/2016 End Date: 10/01/2017 Effective Date: 10/01/2017	CoCs / LSAs Sys Admins	For voucher and scattered-site programs: calculates year- round bed utilization based on average night For programs whose beds fluctuate between IND and FAM: calculates breakdown of households vs. individuals
<b>CoC &amp; Reporting Group Maintenance</b>	n/a	CoCs / LSAs Sys Admins	Use to identify and match providers to HIC projects. Pulls all providers, categorized by CoC, easily review new providers, those missing CoC, etc.