

Thursday, November 19, 2015
3:57 PM

11.23.15 Monthly HMIS Admin Call

Thursday, September 24, 2015
1:53 PM
Call 2:30pm-3:30pm

1. REMINDER TO RECORD MEETING
 - a. Recording and minutes available here: <http://www.hmismn.org/expandedaccess/index.php>
2. Announcements
 - a. We made it through the NOFA!!!
 - b. New staff: Grace Lee as technical
3. ART AdHoc Training
 - a. All sessions are full
 - b. Nov 30/Dec 1 and Dec 2/Dec 3: Basic Training sessions
 - c. Dec 4th: Practice session
4. Report Updates
 - a. New ESG CAPER
 - i. Still calling it the Beta
 - ii. Will look a lot like the APR. Will remain a Servicepoint Report. Not an ART report.
 - b. New APR expected in January
 - i. Will now be a Servicepoint report - No longer an ART report
 - c. System Performance Measures report expected by Jan 1
 - i. Wilder will provide training and instructions after it is released
5. Training Update
 - a. HUD Monthly HMIS Admin call/webinar
 - i. Dec 2nd
<https://attendee.gotowebinar.com/register/1130444559052721154>
 - ii. HUD Updates
 - iii. RHY Export Update/Discussion
 - iv. Hot Topics, such as Data Stage Collection guidance, Clarification of DV FAQ, and others
 - v. Question and Answer
 - vi. **Register even if you can't attend** because they will email you the webinar when it becomes available.
 - b. HUD announcements/news page

- c. Recommend Bowman Bootcamp training in the Spring for further System Administration and ART AdHoc training.

6. LSA Tasks

- a. VI-SPDAT
 - i. Expect new VI-SPDATS to start arriving in December.
 - ii. CoC's to provide list of Providers who will need to Complete or View VI-SPDAT
 - iii. CoC's to confirm that a training plan is in place to ensure all users (existing and new) will receive training before accessing the assessment. Available from Orgcode.org
 - iv. Wilder will provide "Step 1 access" to make the assessment available based on the list provided by the CoC the outlines each provider that needs access.
 - v. LSA's will provide Step 2 access" to "turn it on" - attach to a servicepoint provider
 - 1. Must confirm that users are trained
 - vi. Wilder will confirm needed access Admin sections for needed providers
 - 1. Complex agencies
 - a. Ramsey. Any other?
 - b. Update: Wilder will provide access or "turn on" the VI-SPDAT for providers the LSA doesn't have access to.
 - 2. NW/WC with shared admin
 - a. Update: Can access Admin pages for both WCC and NWC for providers from home provider. No need to shadow.
- b. Get to know your projects!
 - i. Recommend creating a spreadsheet that list all the projects in your CoC and corresponding SP ID.
 - ii. Wilder will send out a report with current list of projects in HMIS. In excel
 - 1. 1st week of December
 - 2. Send monthly to keep up with changes
 - 3. Can we include closed providers?
 - a. Either on Tab A or Tab B or Both
 - 4. Can we have a separate column for SP ID
 - iii. Match to HIC
 - iv. Review Admin section to understand different components
 - 1. Most components will be provided on a Program Descriptor Element report
- c. Federal Funding Partner Field
 - i. Discussion about best way to update
 - 1. CoC's will update for Continuum projects
 - ii. Wilder will send out instructions on updating field
 - 1. Clarify Grant ID
 - a. What should we use?
 - b. Does it need to be updated each year?

7. Coordinated Entry

- a. Working with MI. Update?
 - i. Please send an update to Wilder about status of CE work with MI
8. Next meeting
- a. Dec 28th or 29th