

## THANK YOU FOR VOLUNTEERING FOR THE 2024 PIT COUNT!

WE APPRECIATE YOUR TIME AND ENERGY – AND YOUR COMPASSION FOR OUR COMMUNITY’S UNHOUSED NEIGHBORS.

### KEY TERMS

- **Adult:** Age 25 or older, **Young Adult:** Age 18-24, **Child:** Under 18
- **Don’t Know/Prefers not to answer:** Respondent is unsure or prefers not to answer a question. Move to the next question.
- **First Respondent:** The first person within a household that you are conducting the survey (i.e., participant, interviewee).
- **Household:** The people who live with you now or most of the time. This can be a parent + child, spouses or partners, group of youth living together, etc.
- **Household ID:** Household ID is a combination of letters used to link respondents together. The **SAME** household ID should be used for **each member** of the group.
- **Sheltered:** Individuals staying in emergency shelters (ES) and transitional housing (TH) on the night of the Point in Time count.
- **Unsheltered:** A primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground.
- **Chronically Homeless Person:** A person who:
  - Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
  - has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for **at least 1 year** or on **at least four separate occasions in the last 3 years** where the combined length of time homeless in those occasions is at least 12 months; and
  - Has a disability.
- **Survivors of Domestic Violence:** This population category of the PIT includes adults who are currently experiencing homelessness because they are fleeing domestic violence, dating violence, sexual assault, or stalking.
- **Doubled-Up:** Individuals who are temporarily staying in the home of friends/family.
  - **NOTE!!** Some CoCs include doubled-up households in the PIT data collection and some do not. Be sure to clarify with your local PIT Lead how your region is approaching this!

### QUICK TIPS

- We highly recommend reading the survey questions in advance and rehearsing by asking and answering with a partner.
- If you are unsure what Continuum of Care (CoC) you are in, ask your agency or trainer.
- All the “Surveyor Questions” **must** be completed
- **Never** put the address of a domestic violence provider in the “Specific Location”
- Write down the age of each member of the household, including the first respondent
- All respondents within one household should be identified by the same Household ID
- Correct Household ID composition → **The CoC you are in - First 3 letters of the First Respondent’s First Name - First 3 letters of the First Respondent’s Last Name**
  - When Respondents refuse to have their names used for Household ID creations due to easy identification from having names with 3 letters or shorter → **The CoC you are in – First Respondent’s First Initial – First Respondent’s Last Initial OR the CoC you are in – AAA-BBB**
- A respondent does not have to answer any question they don’t want to and can end the survey at any point. You should still turn in partially completed surveys.
- It is possible to conduct the survey directly through the PIT LIVE portal. However, if you interview households, you will need to track **the Household ID of the first respondent** (i.e., write it down) to link the household together. If you use a phone or tablet to survey, keep in mind that cold weather drains batteries quickly. Have a backup method handy (and a charger).

### THINGS TO REMEMBER

- Be respectful of each respondent’s time and privacy.
- Recognize that some survey questions could be intrusive and re-traumatizing. Avoid phrases like, “I understand”.
- Ensure your own safety and stay warm.